
SCHOOL BOARD GOVERNANCE AND COMPANY MEMBERSHIP

School Board

St Paul's Anglican Grammar School Board

The Board is accountable to the Members of the Company, students, parents, staff and the whole school community for the conduct, performance and culture of St Paul's. The Board will steer the organisation through:

- **a strategic role** – of setting the overall operational direction of St Paul's and
- **a stewardship role** – of ensuring that St Paul's Anglican Grammar School has arrangements in place to meet its obligations as an Independent School and that its activities reflect St Paul's Anglican Grammar School's values.

Directors do not participate in day-to-day management; that is the role of the Principal.

Roles and Duties of the Board

- It is the role of the School Board to provide strategic guidance for the School and to effectively oversee and review the School's management. Governance practices require the School to formalise and disclose the roles and responsibilities of the School Board and its Members.

The School Board is committed to good governance and will:

- Provide strategic direction and set goals
- Act so as to exemplify and reinforce the School's core values and ethos
- Oversee all aspects of the School, including its control and accountability systems, and approve the expenditure and capital budgets
- Appoint the Principal and appraise
- Develop and maintain healthy relationships with key stakeholders and develop effective communication channels
- Set the tone and the ethical standards of the School
- Review plans and budgets
- Set and review the School's Vision, Mission and Values
- Be attentive to the matter of Board and Principal succession
- Review and monitor adherence to systems of risk management, governance compliance and legal compliance
- Monitor organisational performance
- Conduct an annual review of the Board's performance (ie Board Appraisal)
- Maintain the solvency of the School and all relevant obligations under the Corporations Act
- Board Members must always and unwaveringly act in the best interests of the School and must act honestly, fairly, loyally, in good faith, and with integrity.
- Recognise that in all deliberations as a member of the School Board all Directors must have regard to the overriding principle of the duty to act in the best interests of the School, irrespective of any personal or other interests.

Board Directors

Please refer to the School's website for an up-to-date list of School Board Directors.

Company Secretary

The School's Company Secretary can be contacted at:

companysecretary@stpaulsags.vic.edu.au

Board Charter

Please refer to the School's website for a copy of the following documents:

- Company Membership Application Form
- School Company's Constitution
- Board Charter

Company Membership

As a parent or guardian of a student enrolled at the School, you are eligible for membership of the Company of St Paul's Anglican Grammar School Ltd. Please refer to Clause 6 of the Constitution for membership information.

A membership application form should be completed if you wish to apply for membership and with the application fee be submitted to the Company Secretary for referral to the Board for approval.

The opportunities for involvement are:

- Attending meetings of members of the Company, (generally held annually) and voting on such issues as:
 - Acceptance of Annual Financial Statements and Reports
 - Elections of Directors of the Company
 - Changes to the Constitution
 - Nominating and voting for candidates for the Board of Directors (annually).
- Consider making yourself available for the position of Director of the Company.



Wisdom | Integrity | Compassion | Respect

Warragul Campus
150 Bowen Street
Warragul Victoria 3820
p 03 5623 5833

e stpauls@stpaulsags.vic.edu.au

Traralgon Campus
46 Cross's Road
Traralgon Victoria 3844
p 03 5175 0133

stpaulsags.vic.edu.au